



**1. MASTER**

- Prepare watch schedule for bridge, taking into account STCW A-VIII/1 and Work and Rest Hours procedure
- Provide written standing orders
- Night order book

**2. BRIDGE WATCHKEEPER**

- Handover watch as per standing orders
- Ensure a safe navigational watch as per provisions stated in STCW A-VIII/2
- Perform DP operation as per DP Operations Manual
- Take measures to protect the environment and comply with applicable pollution regulations
- Ensure that radio watch is maintained in accordance with the relevant provisions of the Radio Regulations and SOLAS

**3. BRIDGE WATCHKEEPER**

- In case of change of conditions or as stated in the standing orders:
- Notify the master
  - Take immediate steps to ensure the safety of the vessel and its crew

**4. MASTER**

- State clearly when control is taken over
- Resolve any situation arising as appropriate

**5. MASTER**

- Evaluate deficiencies
- Review standing orders and compile new ones as required

**6. BRIDGE WATCHKEEPER**

- Continue watchkeeping duties

**REFERENCED FORMS:**

- AIMS-VSL-FOR-0508-02 Shipboard Working Arrangement
- AIMS-VSL-FOR-0802-01 Bridge Arrival Checklist
- AIMS-VSL-FOR-0802-02 Bridge Departure Checklist
- AIMS-XXX-FOR-0802-03 Pre-Operations DP Equipment and Function Checklist Bridge
- AIMS-XXX-FOR-0802-04 DP 12 Hourly Checklist
- AIMS-VSL-FOR-0802-05 Entering 500 m Zone Checklist
- AIMS-XXX-FOR-0802-06 Entering 500 m Zone Class 3 Checklist
- AIMS-XXX-FOR-0802-07 ECDIS Departure
- AIMS-VSL-FOR-0804-01 Voyage Planning

Where XXX is the vessel short code.

**REFERENCED PROCEDURES:**

- AIMS-VSL-PRO-0508 Work and Rest Hours
- AIMS-COR-PRO-0615 Incident Reporting and Investigation
- AIMS-VSL-PRO-0802-01 Bridge Watchkeeping – at Anchor/at sea

Referenced documents continued on next page

Rev.	Issue Date	Originator	Reviewer	Approved
A	30-08-2013	Manager QHSE	Manager Operations	Designated Person Ashore

**REFERENCED PROCEDURES CONTINUED:**

- AIMS-VSL-PRO-0802-02 Bridge Watchkeeping – in Port
- AIMS-VSL-PRO-0803-01 Engine Room Watchkeeping – at Anchor/ at Sea
- AIMS-VSL-PRO-0803-02 Engine Room Watchkeeping – in Port
- AIMS-VSL-PRO-0803-03 Engine Room Watchkeeping – on DP
- AIMS-XXX-MAN-0823 DP Operations Manuals
- AIMS Section 12 – Emergency Response and Security

Where XXX is the vessel short code.

**EXTERNAL REFERENCES:**

- COLREG – International Regulations for Preventing Collisions at Sea
- GMDSS – Global Maritime Distress and Safety System
- IMCA Guidelines
- ISPS – International Ship Port Facility Security Code
- Local Rules and Regulations
- MARPOL – International Convention for the Prevention of Pollution from Ships
- MSMC – Minimum Safe Manning Certificate
- Radio Regulations – International Telecommunication Union (ITU)
- SOLAS – Safety of Life at Sea
- STCW – Standards of Training, Certification and Watchkeeping